

*****Sleepy Eye Elementary***
School Parent Involvement Plan
2018-2019**

District Mission Statement emphasizing Parental Involvement

Sleepy Eye Public Schools is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children’s first teachers. Their support for their children and for the school is critical to their children’s success at every step along the way.

PART I. SCHOOL PARENT INVOLVEMENT PLAN REQUIRED COMPONENTS

A. Sleepy Eye Elementary will jointly develop/revise with parents the school parent involvement plan and distribute it to parents of participating children and make available the parent involvement plan to the local community.

Activity	Date Due	Contact person
Meet with Parent Advisory Team to develop plan	9/23/18	Title Teacher: Nancy Moore
submit to District office	9/23/18	Nancy Moore
Share final plan at conferences bulletin board; post to web;	10/16/18	Nancy Moore

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

Activity	Date Due	Contact person
Title I Parent Information Night	10/16/18	Nancy Moore

C. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement;

Activity	Date Due	Contact person
Title 1 informational table	10/16/18	Nancy Moore
Follow up phone calls to parents who do not attend; invitation to conference, offer transportation, childcare	10/16 – 10/31/18	Classroom teachers
Title I Room open for conferences – parents who did not attend PI Night are invited	10/18/18	Nancy Moore
New parent one on one meetings	8/14/18 – 8/31/18	Nancy Moore

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under section 1112, schoolwide under section 1114 and the process of the school review and improvement under section 1116.

Activity	Date Due	Contact person
Application Review	2/14/18	Nancy Moore, Heather Romberg

E. Provide parents of participating children –

- a. timely information about programs under this part;
- b. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
- c. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

Activity	Date Due	Contact person
Title I Parent Information Night	8/14/18	Nancy Moore
Personal phone calls to parents inviting to curriculum nights	October, January	Nancy Moore

G. Sleepy Eye Elementary will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in Minnesota (i.e., Minnesota Parent Center, Bloomington, MN).

Activity	Date Due	Contact person
Table at Title I Parent Information Night	8/14/18	Nancy Moore

PART II REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level parent involvement plan, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement;
- Provide frequent reports to parents on their children's progress; and
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.

Activity	Date Due	Contact person
Fall conferences	10/16/18	Nancy Moore
Conference agenda including compacts	10/16/18	All
Conference sign-in sheets to file	10/16/18	All

BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part –

a. Shall provide assistance to the parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State’s academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child’s progress and work with educators to improve the achievement of their children;

Activity	Date Due	Contact person
Curriculum Nights	October, January	Nancy Moore
A Parent’s Guide to School Testing – web, newsletter	January	Nancy Moore
Parent Resource shelf	ongoing	Nancy Moore

b. Shall provide materials and training to help parents to work with their children to improve their children’s achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;

Activity	Date Due	Contact person
Parent Resource shelf – Conference Room	ongoing	Nancy Moore
Literacy Night	February	Nancy Moore

c. Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;

Activity	Date Due	Contact person
District-wide Professional Development Day	8/13/18	Nancy Moore
District-wide Professional Development Day Early Out	10/17/18	Nancy Moore

d. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;

Activity	Date Due	Contact person
Parent Resource shelf conference room	ongoing	Nancy Moore
Parenting meetings with preschool parents	Monthly August to April	Pat Stevermer

e. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand;

Activity	Date Due	Contact person
Campus phone tree and email	Ongoing	Nancy Moore
Flyers and Agendas from above translated at District office	Ongoing	Nancy Moore
Email listserv implemented	Ongoing	Nancy Moore

f. Shall provide such other reasonable support for parental involvement activities under this as parents may request.

Activity	Date Due	Contact person

g. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;

h. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training;

i. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;

j. May train parents to enhance the involvement of other parents;

k. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;

l. May adopt and implement model approaches to improving parental involvement;

m. May establish a district parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;

n. May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and

PART III ACCESSIBILITY REQUIREMENTS

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Activity	Date Due	Contact person
Translators at conferences and meetings	ongoing	Nadia Crooker
Transportation arrangements	ongoing	Nadia Crooker, Kristen Forstner

PART IV ADOPTION

This Sleepy Eye Elementary Parental Involvement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent Involvement Plan was developed by Sleepy Eye Elementary on 07/11/2016 and will be in effect for the period of school year. The school will distribute this Parent Involvement Plan to all parents of participating Title I children and make it available to the community on or before 10/19/16.

(Signature of Title I Authorized Representative)

9/23/18

These parents were involved with the development of this document:

Lila Helget, Parent St. Mary's Elementary

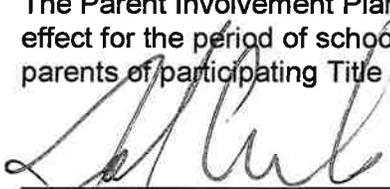
Heather Romberg, Parent Sleepy Eye Elementary

Renee Okerman Parent Sleepy Eye Elementary

PART IV ADOPTION

This Sleepy Eye Elementary Parental Involvement Plan has been developed jointly with, and agreed on with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent Involvement Plan was developed by Sleepy Eye Elementary on 07/11/2016 and will be in effect for the period of school year. The school will distribute this Parent Involvement Plan to all parents of participating Title I children and make it available to the community on or before 10/19/16.



(Signature of Title I Authorized Representative)

9/23/18

These parents were involved with the development of this document:

Lila Helget, Parent St. Mary's Elementary 
Heather Romberg, Parent Sleepy Eye Elementary 
Renee Okerman Parent Sleepy Eye Elementary 